

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
MONDAY, NOVEMBER 24, 2014**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the District's Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Lloyd Hawks	Vice President
Elmer Jones	Trustee
Rick Pollack	Trustee
Donald Kerestes	Absent

Staff members present: Steve Graceffa, District Director; Dana Carroll, Engineering Manager; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information & Technology Services Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: Robert Torbert, Attorney for the District; Elizabeth Wadas, WREX; and Trish Gibbs, First Midwest Group (formerly First Rockford Group).

President Massier stated the meeting was being recorded.

Trustee Hawks moved to approve the Minutes of the Regular Meeting and Closed Session of October 27, 2014; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

President Massier stated WinGIS did not meet this month; there was no report.

Trustee Pollack stated the Investment Report showed Total Funds invested for the month of October was \$28,910,624.06; interest accrued was \$7,675.37. Report placed on file.

Trustee Pollack moved to approve the General Fund expenditures for the month of October 2014 in the amount of \$3,043,098.71; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye

Donald Massier	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve the Special Assessment expenditures for the month of October 2014 in the amount of \$110,730.82; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Status of Outstanding Agreements: (1) Easement acquisition is underway for the McDonald Creek Trunk South Branch; Staff is working on Agreement language with the Village of Machesney Park for the extension of the project to I-90. (2) Staff is waiting for design work to progress to the point that the Agreement with the City for the Harrison Avenue Reconstruction Agreement (9<sup>th</sup> Street to 20<sup>th</sup> Street) can be finalized. (3) Staff is waiting for design work to progress to the point that the Agreement for North Main Street Sewer Rehabilitation (Young to Riverside) can be finalized. (4) Staff has begun work on the Agreement for West State Street (Business 20) Reconstruction, Phase 2 (IDOT).

Trustee Hawks moved to approve the Notice of Intent to Award the contract for Excess Flow Station, Capital Project No. 1106, SRLF L17-3201, to the low responsive, responsible bidder, Williams Brothers Construction Inc., for a cost of \$5,160,000.00; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Trustee Jones moved to approve Annexation Ordinance No. 14/15-A-13 annexing an area described as 1.25 acres more or less known as Gauerke Bell School Road, Rockford, identified as PINS 12-23-377-005 and 12-23-377-028; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Trustee Jones moved to approve Annexation Ordinance No. 14/15-A-14 annexing an area described as 7.51 acres more or less known as Loves Park Corporate Center, identified as PIN 08-35-400-013; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

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Trustee Jones moved to approve Fuller Creek Trunk, CIP No. 0777, L17-4870, Trunk Phase B, Change Order No. 4 approving final “as built” quantities and extra work items due to unforeseen site conditions for an addition of \$32,044.01, and a deduction of \$80,171.92 for final field measurements, resulting in a net deduct of \$48,127.91 from the contract and a final contract value of \$5,978,167.89; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Trustee Jones moved to approve New Milford Commons, Special Assessment No. 129, Change Order No. 1 approving a deduction of \$196 for the final “as-built” quantities and septage collection and disposal, and an addition of \$915 for HMA Pavement Removal and Replacement, resulting in a net addition of \$715 to the original contract amount and a final contract value of \$106,904; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Ordinance No. 14/15-O-01, An Ordinance Amending the Code of Ordinances, Titles 4 & 5, Service to Outlying Territories and Connection Charges, removing references to the Facility Planning Area (FPA) to reflect current Environmental Protection Agency language and to clarify that the District will not annex properties outside the County of Winnebago, but contract for them; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Trustee Hawks moved to approve an Ordinance Amending Ordinance No. 14/15-M-01 Authorizing Loan Agreement for Amending Ordinance for State Revolving Loan for the Excess Flow Station, Capital No. 1106, Ordinance No. 14/15-M-13; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

Trustee Jones moved to authorize staff to proceed to entertain proposals for architectural drawings for Administration Building Drive Up Window Awning; seconded by Trustee Hawks. After discussion, the **motion on the floor passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye

Donald Massier	Aye
Rick Pollack	Aye

Trish Gibbs presented a request for a variance near the State Street and Mulford Road intersection that would enable First Midwest Group to bring Portillo's to a parcel there.

Trustee Jones moved to allow staff to move forward with the variance for the Piertone and Portillo's Project contingent on District staff being provided proper documentation from First Midwest Group including indemnity for the District for a five-year period; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

In the month of October, District staff responded to 18 emergencies, completed 21 services, 7 main line repairs, and 49 manhole tickets. The back-log of manhole tickets remains the same for the month. Crews also responded to 3 mainline backups and completed 32 restoration tickets.

Business Manager Papke stated for the month ending October 31, 2014, the Income Statement shows user fee revenue 16% over budget month to date and 1% under budget year to date. Total revenue is 16% over budget month to date and 1% over budget year to date. O&M expenses are 4% under budget year to date. The Income Statement shows \$3,382,987 net operating income through October 31, 2014. The Statement of Cash Flows shows \$3,099,196 increase in cash for the 2014-2015 fiscal year. General Fund cash ended the month at \$21,048,298. The total number of full time positions as of October 31 was 111; total number of full time employees was 107. Vacant positions were: Administrative Clerk, Lab Tech II, Treatment Plant Operator, and Diesel Mechanic.

Trustee Hawks moved to approve the 2015 Health, Dental, and Life Insurance at the rates presented by staff; seconded by Trustee Pollack; motion passed upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Rick Pollack	Aye

There being no further business to come before the meeting, Trustee Jones moved to adjourn; seconded by Trustee Pollack; the meeting adjourned at 5:44 p.m.

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Clerk