

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
THURSDAY, MAY 21, 2015**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the District Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Steve Graceffa, District Director; Dana Carroll, Engineering Manager; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information and Technology Services Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: Bill Howard, Attorney for the District; Mr. and Mrs. Nathan Lyons; and Jamie Rott, City of Rockford.

President Massier stated the meeting was being recorded.

Trustee Kerestes moved to approve the Minutes of the Public Hearing and Regular Meeting of April 27, 2015; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to retain the slate of officers and appointments for the Board of Trustees and the Committee of Local Improvements as follows:

Board of Trustees:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Steve Graceffa	Assistant Clerk
Donald Massier	Hearings Officer

Committee of Local Improvements:

Board of Trustees	Committee Members
Donald Massier	President

Lloyd Hawks	Vice President
Donald Kerestes	Secretary
Steve Graceffa	Collector

The motion was seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Jamie Rott updated the Board on the City's progress: Springbrook Road between Mulford and Perryville will begin mid June, Commercial and Industrial streets will be paved at night, Harrison is targeted for July 1st letting, South Alpine Road box culvert is planned for June letting, downtown sports complex was awarded to Stenstrom, and South Main – Cedar/Chestnut project will be awarded in a couple weeks.

President Massier stated WinGIS did not meet this month.

Trustee Kerestes stated the Investment Report showed Total Funds invested for the month of April was \$20,823,623.14; interest earned was \$6,485.48. Report placed on file.

Trustee Kerestes moved to approve the General Fund expenditures for the month of April 2015 in the amount of \$4,003,795.63; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes stated there were no Special Assessment expenditures for the month.

The Status of Outstanding Agreements is as follows: (1) McDonald Creek Trunk South Branch Agreement is at the Village of Machesney Park and staff is waiting to hear from them; (2) the City is working toward getting the Harrison Avenue Reconstruction Project (9th Street to 20th Street) let; (3) Engineering is underway for the West State Street (Business 20) Reconstruction, Phase 2 (IDOT) project but construction will not be until 2016; (4) staff is working with the City of Rockford on the Ingersoll Sanitary Sewer Easement Encroachment (Rockford) to resolve a matter related to the pedestrian structure over the sewer.

Trustee Pollack moved to lay over Oak Crest Special Assessment, Special Assessment No. 118; seconded by Trustee Jones.

Trustee Hawks entered the meeting.

0202

After discussion of the Oak Crest project size and properly equipped companies; the **motion on the floor passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to award the contract for Administration Building Canopy Improvement, CIP No. 1460, to the lowest responsive, responsible bidder, Larson and Larson, for the sum of \$44,165.00; seconded by Trustee Hawks. Following discussion, the **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to authorize the Director to sign the purchase order for GPS Equipment Purchase (Trimble R10), CIP No. 1641, at the quoted price of \$23,495.00; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to authorize the Director to send a letter of appreciation and a \$50.00 dinner gift certificate to the District's Special Assessments Commissioner, Mark Crosby, in recognition of the service he renders for the District for which he receives no compensation; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to accept the original cost recovery project rate of \$6,000.00 as payment in full for the sewer obligation for 8429 Ravere Street; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye

Donald Kerestes Aye
Rick Pollack Aye

Trustee Hawks moved to approve the Plumber Bond Report for April 2015 – May 2015 as presented; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones Aye
Lloyd Hawks Aye
Donald Kerestes Aye
Donald Massier Aye
Rick Pollack Aye

Company	Bond No.	Expiration
Abel Plumbing	9916168	5/31/2016
Area Mechanical	2130551	5/31/2016
Area Mechanical	2123655	5/31/2016
Area Mechanical	2123654	5/31/2016
Atlas Plumbing	LSM0067660	5/31/2016
Ceroni Piping	400SM2070	5/31/2016
Ceroni Piping	400SV1730	5/31/2016
Ceroni Piping	400SV1728	5/31/2016
Civil Constructors	LPM8825181	5/31/2016
Dale's Plumbing	RSB0807842	5/31/2016
Dale's Plumbing	RSB4081572	5/31/2016
Dee's Plumbing	B80333740	5/31/2016
Dee's Plumbing	B80333719	5/31/2016
Design Plumbing	3954700	5/31/2016
Design Plumbing	3954701	5/31/2016
Fischer Excavating	1180995	5/31/2016
Five Star Plumbing	93-CL-6345-4	5/31/2016
Five Star Plumbing	93-WJ-3388-2	5/31/2016
Five Star Plumbing	93-VU-5150-5	5/31/2016
Freed Plumbing	RLI630523	5/31/2016
Go Excavating	0580375	5/31/2016
Hartwig Plumbing	2283376	5/31/2016
Hartwig Plumbing	2283372	5/31/2016
Held Brothers Plumbing	B117944	5/31/2016
Held Brothers Plumbing	B059197	5/31/2016
LH Plumbing	RSB4129230	5/31/2016
Mechanical Inc.	08779787	5/31/2015
Mechanical Inc.	08779788	5/31/2015
Miller Engineering	R-25390610	5/31/2016
Miller Engineering	R-25390611	5/31/2016
Nelson Carlson Mechanical	25582291	5/31/2016
Nelson Carlson Mechanical	25390617	5/31/2016
Nelson Carlson Mechanical	25390616	5/31/2016
Northern Illinois Service	2734096	5/31/2016
N-Trak Group	354026890	5/31/2016

Packard Excavating	7900646996	5/31/2016
Sjostrom & Sons	71403911	5/31/2016
Stenstrom Excavation	104482884	5/31/2016
Troy Lee Excavating	RSB0703099	5/31/2016
Warren Plumbing	0491167 10	5/31/2016
William Charles Construction	105154184	5/31/2016
William Charles Construction	105154183	5/31/2016
William Charles Construction	105154182	5/31/2016
Williams Brothers Plumbing	50701620	5/31/2016
Williams Brothers Plumbing	69905867	5/31/2016

Trustee Kerestes moved to approve the Easements for the month as presented; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Rock 39 Business Park Sewer
Rock 39, LLC

Pecatonica/Bluff Street Sewer Rehabilitation
Lyle Wilhelms

Oak Crest Phase 2
William & Michele Rogers
Co-Trustees of Trust No. 93-002

Trustee Kerestes moved to approve Annexation Ordinance No. 15/16-A-01 annexing an area known as Park Sports, Loves Park, described as 19.12 acres more or less containing those properties commonly denoted by PINs 08-34-476-010 thru -013, and 08-34-477-004 thru -006; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Annexation Ordinance No. 15/16-A-02 annexing an area known as Perryville Industrial, Loves Park, described as 10.06 acres more or less containing those properties commonly denoted by PINs 08-33-127-005 thru -010, 08-33-127-026 thru -028, 08-33-128-006 thru -009, 08-33-128-012, 08-33-128-017 and 08-33-129-001; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
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Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Lab Roof Replacement, CIP No. 1529, Final Quantities/Change Order No. 1 for a deduct of \$368.64 from the contract, for a final contract value of \$35,814.36; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to approve staff's approach for the Fisher/Haskell Area Tentative Special Assessment providing for cooperation with the City to provide service through public land and the subsequent abandonment of the existing private sewer, and financial assistance for hardship cases to pay the assessment; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Plant Operations Manager McFall stated staff successfully negotiated a contract with the second low electricity supply bidder and we are waiting for the signed contract.

Plant Operations Manager McFall asked that another item be discussed in Closed Session.

In the month of April, District crews completed 32 services, 8 mainline repairs, and 15 manhole tickets. We also responded to 13 emergencies, responded to 6 mainline backups, and completed 50 restoration tickets for the month. The back-log of manhole tickets increased slightly partly due to review of CIP projects for the local communities.

Trustee Jones moved to approve Lawn Maintenance Contract Change Order No. 3 for an adder of \$7,700.00 to the value of the contract for properties added during the course of the contract, including a deduct of 1,400.00 for the retention pond area, for a final contract amount of \$190,200.00; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

0206

Business Manager Papke stated for the month ending April 30, 2015, the Income Statement shows user fee revenue 15% over budget month to date and about equal to budget year to date. Total revenue is 20% over budget month to date and 2% over budget year to date. O&M expenses are 2% under budget year to date. The Income Statement shows \$3,946,348 net operating income through April 30, 2015. The Statement of Cash Flows shows \$1,599,801 increase in cash for the 2014-2015 fiscal year. General Fund cash ended the month at \$19,548,903. The total number of full time positions as of April 30 was 110; total number of full time employees was 110.

Technology Services Supervisor Robertson presented a brief overview of the new web site and how information about the Trustees and Board Meetings is presented.

Trustee Pollack moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c), Exemption Number 11; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 6:08 p.m.

The Regular Meeting of the Board of Trustees reconvened at 7:03 p.m. President Massier stated no votes or actions were taken or decisions made in Closed Session.

There being no further business to come before the meeting, Trustee Jones moved to adjourn; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Meeting adjourned at 7:03 p.m.

Clerk