

**JOURNAL OF PROCEEDINGS
ROCK RIVER WATER RECLAMATION DISTRICT
REGULAR MEETING OF BOARD OF TRUSTEES
OCTOBER 26, 2015**

Meeting called to order at 5:15 p.m.

Trustees present:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

1. Trustee Kerestes moved to approve the Minutes of the Regular Meeting and the revised Closed Session of September 24, 2015.
2. Engineering Manager Carroll presented the City's report to the Board.
3. President Massier stated there was no WinGIS meeting. Supervisor Robertson stated the aerial photos are expected to be online in two or three weeks.
4. President Massier presented the Disconnect Hearings Recap. 45 cases were heard on September 11; 2 accounts were paid in cash, 2 were paid in full via credit card, 23 payment schedules were set, 11 sewer disconnects were ordered, 2 cases were continued to the next hearing, and 5 accounts were adjusted.
5. Trustee Kerestes stated the Investment Report showed Total Funds invested for the month of September was \$21,765,933.93, and earned interest of \$7,828.01. Report placed on file.
6. Trustee Kerestes moved to approve General Fund expenditures for the month of September 2015 in the amount of \$3,139,649.51.
7. Trustee Kerestes moved to approve Special Assessment expenditures for the month of September 2015 in the amount of \$329,408.80.
8. Status of Outstanding Agreements: (1) No change in the McDonald Creek Trunk South Branch Agreement. (2) The City has pushed back the Harrison Avenue Reconstruction Project (9th Street to 20th Street). (3) Staff is waiting for a response from the City to some compensation language requested by the City for the Intergovernmental Agreement for West State Street (Business 20) Reconstruction, Phase 2 (IDOT). (4) The Intergovernmental Agreement for the Fisher Street – Haskell Street Special Assessment No. 127 project is pending before the City. (5) Staff is waiting to hear from the Village regarding McCurry Road Trunk Sewer, Phase 4 (Rinaldi, Roscoe). (5) The District has sent a Letter of Understanding to the Village of Rockton for the proposed Sanitary Sewer System Adoption for their approval.

9. Trustee Pollack moved to award the contract for the purchase of the Roscoe Lift Station Standby Generator to the low responsive/responsible bidder, Patten Power Systems, at a cost of \$121,957, to be funded through the Unidentified Projects Capital Account, No. 96-1653.
10. Trustee Pollack moved to schedule the Regular December Meeting for Wednesday, December 23, 2015, at 10:00 a.m.
11. Trustee Pollack moved to approve Remedies Renewing Lives Project, 220 Easton Parkway, Connection Fee Request, providing \$16,458 to the Shelter using funds from the Low Income Affordability Program.
12. District Director Graceffa requested that discussion on Personnel be moved to Closed Session under Illinois Compiled Statutes 5 ILCS 120/2(C)(1).
13. Attorney Howard stated he had two items for Closed Session under 5 ILCS 120/2(c)(11).
14. Trustee Jones moved to approve the Plumber Bond Report for September – October 2015 as presented.

Company	Bond No.	Expiration
Geostar Mechanical Inc.	0945812	5/31/2016
Kelsey Excavating	2143500	5/31/2016
Master Mart Plumbing	BLC9876327	5/31/2016

15. Trustee Hawks moved to approve the Easement for the month as presented.

Fairview Avenue and Guilford Road
 Harold and Ann Ford
16. Trustee Hawks moved to approve Annexation Ordinance No. 15/16-A-11 annexing an area known as All World Way, Roscoe, PINs 04-15-300-019 and 04-15-300-020.
17. Trustee Hawks moved to approve Annexation Ordinance No. 15/16-A-12 annexing an area known as Lifetouch Publishing, Loves Park, PINs 08-33-104-010 & 08-33-127-003.
18. Trustee Pollack moved to approve Excess Flow Station Project, CIP No. 1106, IEPA L17-3201, Change Order No. 2, for 190 cubic yards above the plan quantity at the cost of \$38,000, and repair of existing 72” influent pipe to the junction chamber at the cost of \$11,384.49, for a total addition to the contract of \$49,384.49 and an adjusted contract amount of \$5,214,684.03.
19. Trustee Pollack moved to approve Sewer & Easement Abandonment Request, Rockford Public Schools - Hillman School, providing for Vacation of Easement on PIN 16-05-151-003 due to abandonment of a section of public sewer and an easement.
20. Trustee Hawks moved to approve East State Street/Taco Bell Sewer Rehabilitation, CIP No. 1607, Change Order No. 1, for \$200 for additional traffic control and \$300 for concrete patch, for a total addition to the contract of \$500 and a new contract cost of \$212,606.

21. Trustee Kerestes moved to begin negotiations with EnviroNET for Incinerator Building Renovation, CIP No. 1508, Consultant Services.
22. Plant Operations Manager McFall stated he has an update for the Board regarding Urban Equity Holdings, Inc. and Metropolitan Hall Lofts LLC and requested these items be moved to Closed Session under 5 ILCS 120/2(c)(11), Litigation.
23. Supporting Services Manager Cook stated in the month of September District staff completed 18 services, 9 mainline repairs, 7 emergencies and 25 manhole tickets. The back-log of manhole tickets increased slightly. Crews also responded to 1 mainline backup and completed 23 restoration tickets. Crews also installed two mains on Burton Street, which included 560 feet of 8-inch PVC pipe, 3 new manholes and 5 new services.
24. Trustee Pollack moved to authorize staff to move forward with the concept staff presented for STREAMS User Interface (UI) Modernization.
25. Trustee Pollack moved to authorize staff to move forward with Virtual Desktop Infrastructure (VDI) as presented.
26. Trustee Kerestes moved to renew the Dental Insurance (8.3% rate increase), Life Insurance (no rate increase), and Medical Insurance (8.9% rate increase).
27. Business Manager Papke stated for the month ending September 30, 2015, the Income Statement shows user fee revenue 16% under budget month to date and 10% under budget year to date. Total revenue is 8% under budget month to date and 3% under budget year to date. O&M expenses are 5% under budget year to date. The Income Statement shows \$2,311,082 net operating income through September 30, 2015. The Statement of Cash Flows shows \$1,686,038 increase in cash for the 2015-2016 fiscal year. General Fund cash ended the month at \$21,234,941. There were 110 full time positions as of September 30; 109 employees on staff; Lab Tech III position was open.
28. Trustee Pollack moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c), Exemptions Number 1 and 11; the Regular Meeting recessed at 5:53 p.m.
29. The Regular Meeting of the Board of Trustees reconvened at 6:32 p.m. No votes or actions were taken or decisions made in Closed Session.
30. Trustee Pollack moved to hire Brian Vogrinc to assist the District in recruiting a new Director contingent on an acceptable contract.
31. The Board directed staff to arrange a Special Meeting for Monday, November 2, 2015, with Brian Vogrinc to discuss the qualifications for the Director's position.

Meeting adjourned at 6:48 p.m.