

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
MONDAY, APRIL 25, 2016**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:17 p.m. in the Board Room at the District Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present, representing the full membership of the Board:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Timothy Hanson, District Director; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Mike Weber, Engineering Supervisor; Michael Robertson, Information and Technology Services Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: William Howard, Attorney for the District.

President Massier stated the meeting was being recorded.

Trustee Hawks moved to approve the Minutes of the Regular Meeting and Closed Session of March 28, 2016; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

President Massier reported that WinGIS did not meet this month.

Trustee Kerestes stated the Investment Report showed Total Funds invested for the month of March was \$21,226,593.84 and earned interest of \$9,507.93. Report placed on file.

Trustee Kerestes moved to approve General Fund expenditures for the month of March 2016 in the amount of \$2,733,149.74; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

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Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Special Assessment expenditures for the month of March 2016 in the amount of \$94,787.69; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Staff reported no change on the status of the Outstanding Agreements as all are still under investigation by the other parties involved.

Trustee Jones moved to award the contract for Island Avenue Sanitary Sewer Rehabilitation, Capital Project No. 1735, to the low responsive/responsible bidder, N-Track Group, LLC, for a total contract cost of \$28,348.20; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

District Director Hanson requested that discussion regarding Negotiations be moved to Closed Session under the Open Meetings Act at 5 ILCS 120/2(c)(2), collective bargaining matters.

District Director Hanson stated Mike Weber, Engineering Supervisor, will be retiring after 24 years of service. The Board was invited to the party on Friday. He stated Supervisor Weber has done a phenomenal job, given attention to detail. We wish him well in his retirement.

District Director Hanson requested the September Regular Meeting be moved to accommodate staff in attending important conferences.

Trustee Pollack moved that the September Regular Meeting be moved to the 19<sup>th</sup> due to conflicts with important conferences; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Attorney Howard stated he had two items for Closed Session under the Open Meetings Act at 5 ILCS 120/2(c)(11), probable or imminent litigation.

Trustee Pollack moved to approve the Plumber Bond Report for March 15 – April 15, 2016, as presented; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Company	Bond No.	Expiration
MO-ST Plumbing	774960C	5/31/2017
MO-ST Plumbing	397083C	5/31/2017

There were no easements or annexations for the month.

Trustee Hawks moved to approve Alpine Road Reconstruction Phase 2, (Rivington Road to Croydon Avenue) and Sanitary Sewer Reconstruction (Loves Park) – Intergovernmental Agreement which provides relocation of two small sections of sewer; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The single operational centrifuge went down last week and emergency repairs have been started. Trustee Pollack moved to authorize the District Director to approve purchase orders in an amount not to exceed \$40,000.00 for completion of the emergency repairs to the centrifuge; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

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Trustee Hawks moved to approve Ordinance 15/16-O-06, an Ordinance Revising Title 2, Articles II and III, and Title 8, Article I, bringing the Code up to date with current practice and clarifying text; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to approve the purchase of a Gas Mixing Compressor from NES; seconded by Trustee Pollack. The possibility of getting multiple bids was discussed.

Trustee Hawks moved to authorize staff to purchase a Gas Mixing Compressor from the low responsible, responsive bidder for a cost not to exceed \$20,000.00 upon securing a second bid; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

During the month of March, District crews responded to 23 emergencies, completed 51 services, 4 main line repairs, and 31 manhole tickets. The back-log of manhole tickets decreased for the month. Crews continue to televise and review upcoming CIP projects throughout the surrounding area. District crews also responded to 2 mainline backups during the month.

Responding to staff's request to hire a replacement so that training can be accomplished before an impending retirement, Trustee Kerestes moved to authorize staff to hire an employee for the Technical Equipment Operator/TV Truck Position immediately and to fill any openings that occur as employees transfer to fill resulting vacancies; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Business Manager Papke stated for the month ending March 31, 2016, the Income Statement shows user fee revenue 15% under budget month to date, 5% under budget year to date. Total revenue is 14% under budget month to date, 2% under budget year to date. O&M expenses are 5% under budget year to date. The Income Statement shows \$2,574,587 net operating income through March 31, 2016. The Statement of Cash Flows shows \$190,821 increase in cash for the 2015-2016 fiscal year. General Fund cash ended the month at \$19,739,724. District had 113 full time positions as of March 31 and 110 employees on staff.

Trustee Kerestes moved to approve Ordinance No. 15/16-B-03, A Combined Annual Budget and Appropriations Ordinance for the Rock River Water Reclamation District for the Fiscal Year Beginning May 1, 2016, and Ending April 30, 2017; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c)(11), probable or imminent litigation; and at 5 ILCS 120/2(c)(2), collective negotiating matters; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 5:38 p.m.

The Regular Meeting of the Board of Trustees reconvened at 5:49 p.m. President Massier stated no decisions were made or actions taken in Closed Session.

Trustee Jones moved to approve the Collective Bargaining Agreement, for all represented and non-represented employees including senior management for the life of the contract; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

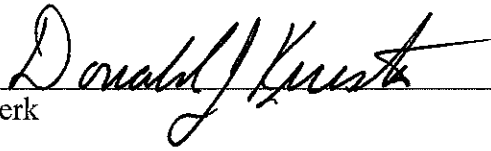
Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

There being no further business to come before the meeting, Trustee Kerestes moved to adjourn; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

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Meeting adjourned at 5:52 p.m.

  
Clerk