

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
MONDAY, JUNE 27, 2016**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the District Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present, representing the full membership of the Board:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Timothy Hanson, District Director; Dana Carroll and Christopher Baer, Engineering Managers; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information and Technology Services Supervisor; Alice Ohrtmann, Industrial Waste Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: William Howard, Attorney for the District; Jamie Rott, City of Rockford; Todd Fagen, Jim Phelps, a number of residents interested in the Spring Creek Road Sewer project; and Brittany Keeperman, Rockford Register Star.

President Massier stated the meeting was being recorded.

Trustee Kerestes moved to approve the Minutes of the Regular Meeting and Closed Session of May 23, 2016; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Jamie Rott reported on the City of Rockford's Neighborhood Four Resurfacing Package which will commence shortly, and spoke of other construction projects and bridge removals planned for the immediate future.

Todd Fagan addressed the Board supporting construction of a multi-use pathway in conjunction with the Spring Creek Road Sewer reconstruction project.

Jim Phelps addressed the Board in opposition of the District's participation in the construction of a multi-use path along Spring Creek Road, stating such a project would violate

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certain IDOT requirements. The project also supports poor site distance. Mr. Phelps stated the law does not support District's participation in such a project and fines would be imposed in the event of a sewer overflow in the area.

President Massier reported there was no WinGIS report.

Trustee Pollack reported 15 cases were heard at the Disconnect Hearings on May 13, 2016. One account was paid in full with cash, 2 accounts were paid in full with credit cards, 7 payment schedules were set up, 3 sewer disconnections were ordered, one account was continued to the next hearing, and an adjustment was made on one account.

Trustee Kerestes moved to approve Vendor Transactions for the month of May 2016 in the amount of \$2,548,499.99; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Special Assessment expenditures for the month of May 2016 in the amount of \$79,506.84; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Staff reported there was no change in the status of the Outstanding Agreements during the month of May except that issues regarding Harrison Avenue Reconstruction (9th Street to 20th Street) have been resolved.

Trustee Pollack moved to grant the request made by Stepping Stones as property owners within the Fisher-Haskell Sanitary Sewer Area, Special Assessment No. 127, asking their assessment be modified to an amount not to exceed \$2,000; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to award the bid for District’s Sewer System Lining 2016-2017, CIP No. 1755, to the low responsive, responsible bidder, Visu-Sewer of Illinois, LLC, for the sum of \$1,482,535.45; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to recognize our Special Assessment Commissioner with a dinner gift card in the amount of \$50; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

District Director Hanson recognized Larry Pierce who has served the District for the past 21 years as he will be retiring on June 30, 2016. Mr. Pierce will be presented with a plaque that will read as follows:

*Larry Pierce
 Congratulations on Your Retirement
 Thank You for 21 Years
 Diligent and Faithful Service
 Board of Trustees
 June 27, 2016*

District Director Hanson introduced the District’s new Engineering Manager, Christopher Baer, who started working at the District on June 1. Mr. Baer had worked at Pyramid which is now Stenstrom, as well as McClure Engineering. He has good engineering knowledge and will be working with Dana for the rest of this year.

Attorney Howard had no report.

Trustee Jones moved to approve the Plumber Bond Report for May 15 – June 15, 2016, as presented; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

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Company	Bond No.	Expiration
Atlas Plumbing	LSM0067660	5/31/2017
Boomer Plumbing	929584553	5/31/2017
Collins Sanitary	2022069	5/31/2017
Dee's Plumbing	B80333740	5/31/2017
Dee's Plumbing	B80333719	5/31/2017
Design Plumbing	62706058	5/31/2017
Design Plumbing	62704068	5/31/2017
Evergreen Irrigation	2278492	5/31/2017
Evergreen Irrigation	61640383	5/31/2017
FloPro Plumbing	W150260192	5/31/2017
Freed Plumbing	RLI630523	5/31/2017
Generation X Plumbing	2160149	5/31/2017
Go Excavating	0580375	5/31/2018
Hartwig Plumbing	2283376	5/31/2017
Hartwig Plumbing	2283372	5/31/2017
Master Mart Plumbing	BLC9876327	5/31/2017
Miller Engineering	R25390610	5/31/2017
Miller Engineering	R25390611	5/31/2017
Nelson Carlson Mechanical	25582291	5/31/2017
Nelson Carlson Mechanical	25390617	5/31/2017
Nelson Carlson Mechanical	25390616	5/31/2017
Packard Excavating	7900646996	5/31/2017
Pearson Plumbing	RLI488281	5/31/2017
Pearson Plumbing	RNB488280	5/31/2017
Quigley Smart	0573524	5/31/2017
Rockford Septic System	NLA0507494	5/31/2017
Service Plumbing	9399543	5/31/2017
Sjostrom & Sons	71403911	5/31/2017
Spain Construction	61062439	5/31/2017
Total Plumbing	62714405	5/31/2019
Total Plumbing	62707672	5/31/2019
Troy Lee Excavating	RSB0703099	5/31/2017
Warren Plumbing	0491167 10	5/31/2017
Wayne Seymour Plumbing	RSB4059942	5/31/2017

Trustee Pollack moved to approve the easement for the Jonquil Sanitary Sewer Reroute project for the reroute of sewer that is currently under a house; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Annexation Ordinance No. 16/17-A-01 annexing an area containing 182.3 acres more or less; said tract containing those properties commonly denoted by PINS 11-20-277-003, 11-30-426-003, 11-30-426-002, 11-30-277-006, 11-30-277-005, 11-30-401-004, 11-30-401-002, 11-30-401-001, 11-30-252-001, 11-30-176-002, 11-30-176-004, 11-30-151-007, 11-30-151-001, and 11-30-126-001; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Co-digestion Receiving Station, Phase 2, CIP 1155, Change Order No. 1 – Final for liquidated damages, resulting in a deduct of \$12,600.00 from the contract and a final contract amount of \$1,017,400.00; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to authorize staff to obtain certified appraisals for the parcels in the Graydon Road Proposed Cost Sharing Project; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Fairview & Guilford Sewer Replacement, CIP 1605, Change Order No. 3 – Final for a savings of \$36,143.00 upon the balancing of final field quantities and the addition of one maple tree, for a final contract amount of \$481,766.80; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to approve the Kingsley Drexel Roadway Reconstruction Memo of Understanding – Sewer Repairs, CIP 1735, incorporating sanitary sewer repairs into the Village

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of Machesney Park's reconstruction project at the estimated cost of \$38,720.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve the Ordinance Amending Ordinance No. 15/16-R-01 to Establish Rates for Total Sulfur, Ordinance No. 16/17-R-02, incorporating a \$0.25 surcharge per pound for Total Sulfur (S); seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Emergency Pump Replacement for the gravity thickener pump for a cost of \$14,000.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to approve Roof Replacement 2016-2017, CIP No. 1721, on the FEMS Building for a cost of \$26,568.00; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

In the month of May, District staff completed 16 services, 6 main line repairs, 28 manhole tickets and responded to 13 emergencies. The back-log of manhole tickets decreased for the month. Crews also responded to 2 mainline backups and completed 96 restoration tickets.

Due to staff illness, there is no detailed financial report in the Management Report.

Trustee Kerestes moved to approve Levy Ordinance, Ordinance No. 16/17-B-01; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to approve Prevailing Wage Ordinance, Ordinance No. 16/17-P-01, An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and Workmen Employed on Public Works of Said District; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	No
Rick Pollack	Aye

Job Descriptions Proposed Changes was moved to Closed Session under 5 ILCS 120/2(c)(2), collective negotiating matters, of the Open Meetings Act.

Trustee Pollack moved to approve Employee Policy Proposed Updates to bring the Policy into agreement with changes made during Collective Bargaining Agreement Negotiations in Section 22 – Vacation, and to clarify Section 24 – Bereavement Leave; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c)(2), collective negotiating matters; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 5:45 p.m.

The Regular Meeting of the Board of Trustees reconvened at 5:58 p.m. President Massier stated no decisions were made or actions taken in Closed Session.

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Trustee Kerestes moved to approve the proposed Job Description Changes as presented by staff; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

There being no further business to come before the meeting, Trustee Hawks moved to adjourn; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Meeting adjourned at 5:59 p.m.

Clerk