



Rock River Water Reclamation District

3501 Kishwaukee Street
P.O. Box 7480
Rockford, IL 61126-7480

Tel: 815.387.7400
Fax: 815.387.7538

Dear RRWRD Customer (**MUST be property owner**):

The Rock River Water Reclamation District (District) has developed a process to install automatically read credit meters. **ONLY METERED WATER SERVICES ARE ELIGIBLE.**

Option 1: Pay a yearly fee (amount of fee is based on meter size) for a credit meter and an Automatic Meter Reading (AMR) head. This yearly fee covers the cost, installation (up to the current quoted rate from the installer), and maintenance of the credit meter and AMR. An additional fee may be assessed depending on the complexity of the install, which is determined by the plumber before installation. **The property owner is responsible for any damage not caused by normal usage.** The yearly fee will be reviewed annually and may change.

Option 2: Install your own credit meter and have the District install the AMR head. The meter must be compatible with the District's AMR system. Under this option, there is no yearly fee but you pay for the cost of the meter and installation. If the meter malfunctions, it will be your responsibility to have it repaired or replaced. No credit will be given while the meter is not functioning properly.

IF, AFTER INSTALLATION, YOU DECIDE YOU DO NOT WANT A CREDIT METER there is a "one time" disconnection fee to cover original installation, de-installation and any reconditioning of the credit meter and AMR. All credit meter fee payments made to date will be considered. This should reduce the charge.

In addition, the property owner must sign an agreement.

The benefits of having a District credit meter include: **1)** your credit meter is automatically and accurately read; **2)** the credit meter is installed and maintained by the District.

Please review the attached FAQ's. They may answer many of your questions. If you still have questions/concerns, please send your inquiry to the address on the form.

If you agree to have a credit meter installed, please fill out the enclosed form and return it to the District.

Sincerely,

A handwritten signature in black ink that reads "Chris Black".

Chris Black, Business Manager

cc: Timothy S. Hanson, District Director
Alice Ohrtmann, IWS Supervisor



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Name: _____

Address: _____

Account Number: _____

Property Location: _____

I want a credit meter installed (option 1). Yes _____ No _____

I will install my own credit meter; I want the AMR only (option 2). _____

Please provide a contact phone number: _____

Upon receipt of this form, we will send you a Credit Meter Fee Payment agreement.

After receipt of the signed agreement, the District will contact you to set up an installation date and time.

This form may be mailed, faxed, or emailed.

Please print and mail this form to: Rock River Water Reclamation District
Attn: Credit Meter Accounts
P.O. Box 7480
Rockford, IL 61126-7480

Fax this form to: 815-387-7538

E-mail this form to: web_purchasing@rrwrd.dst.il.us

Thank you.