

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
FRIDAY, DECEMBER 21, 2018**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 10:00 a.m. in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee

Staff present: Timothy S. Hanson, District Director; Chris Black, Business Manager; Christopher Baer, Engineering Manager; Larry McFall, Plant Operations Manager; Jim Reader, Supporting Services Manager; Joseph Hanley, General Counsel; Michael Robertson, ITS Supervisor; and Susan Skinner, Executive Services Coordinator.

Also in attendance were Pat McGarr (CohnReznick) and Tyler Nelson (RRWRD).

At 10:00 a.m., President Massier called the meeting to order and stated that the meeting was being recorded.

General Counsel Hanley introduced Pat McGarr, CohnReznick, who presented a summary of the appraisal conducted by CohnReznick (at the District's request) regarding a solar farm valuation. Hanley will contact the solar farm company with further discussion of options and terms.

Trustee Pollack moved to approve the minutes of the Regular Meeting and Closed Session of November 19, 2018; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

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Trustee Pollack stated the Investment Report reflected \$31,370,945.90 total funds invested for the month of November, 2018, and earned interest in the amount of \$54,749.23. Report placed on file.

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Trustee Pollack moved to approve Total General Fund Expenditures for the month of November, 2018 in the amount of \$2,958,585.35; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

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Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park) or W. State St. Reconstruction, Phase 2.

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Trustee Jones moved to award a contract for screening equipment replacement installation to the low responsive and responsible bidder, Nelson Carlson Mechanical Contractors, at a cost of \$465,000; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Director Hanson advised that Nancy Sisson will be leaving the District effective December 28, 2018. The position has been posted.

Hanson also announced the January 25, 2019, retirement of Ron Puplava, after 28 years of service. A reception will be held that day at 2 pm at the District. The vacated spot will likely be repositioned to Plant Operations.

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Trustee Sweeney moved to approve Resolution 18/19-04, releasing select portions of RRWRD Closed Meeting Minutes from June 25, 2001 – October 22, 2018; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Engineering Manager Baer advised that staff has proposed an alignment regarding the Rockford Southeast Trunk Extension. General Counsel Hanley advised that the Board should see proposed Agreements in either January or February.

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Trustee Pollack moved to approve updated bonds and completed registration for the following Plumbing Contractors for November 1-30, 2018:

COMPANY		<u>BOND</u>	EXPIRATION
Unlimited Plumbing, Inc.	Private	LSM1208114	5/31/2019

seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Bernsten moved to approve three easements:

- 1) June L. Wernberg, PIN: 16-04-301-002; and
- 2) Michael A. and Dawn E. Karceski, PIN: 16-10-226-016; and
- 3) Monica J. Lazcano, PIN: 16-02-351-021

All three are related to the Cherry Valley Parallel FM Project, CP #1420; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye

Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to approve Change Order No. 3, Fuller Creek Trunk Sewer, Phase F (Soper Street Forcemain), CIP No. 1153, IEPA Project L17-5306, Village of Winnebago, Water Main Improvements & Westfield Culvert Replacement, Contract: Fischer Excavating, Inc.; resulting in net deduct of \$47,398.14; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to approve Change Order No. 1, Clarifier Railings (Primary Tanks 5-10), CIP No. 1706; Contractor: Sjostrom & Sons, Inc.; resulting in granting requested time extension with liquidated damages assessed for 40 days and a \$12,000 deduction in the overall contract amount; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Jones moved to approve Change Order No. 2, 2018-19 Collection System Repairs, CIP No. 1954; Contractor: N-Trak Group, LLC; resulting in a net addition to the current contract price of \$4,870.75 and a revised contract completion date of June 1, 2019; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to approve seeking appraisals and meeting with property owners of five commercial lots on N. Second Street (Hwy 251) south of Rockton Road that are unserved for possible special assessment. Lots are currently not annexed into the District. Preliminary discussions indicate owners are interested in annexing; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Engineering Manager Baer presented options for renovating the District's former Administration Building to serve as the new location for the District's North Facility. Baer provided visual layouts showing possible design options. In addition to housing a portion of the District's Supporting Services Department, the east side of the renovated facility could also be rented to Aqua Aerobics for training, demonstrations, etc. Tyler Nelson, RRWRD Engineering, was in attendance to answer any questions. At this time, this is informational only.

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Operations Manager McFall provided an update on the state of nutrient reduction in Illinois. IEPA personnel had advised that the Nutrient Science Advisory Committee would issue a report in December, but IEPA has not yet released it and plans to do so after the first of the year. McFall anticipates cost of approximately \$100M over the next 10 years. More information will be available after report is released.

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Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of November, as well as an overview of progress made throughout the past year.

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Business Manager Black reported total revenue 1% over budget YTD. Operating expenses were 2% over budget YTD, and income statement reflects \$3,720,100 in net operating income through November 30, 2018. Cash increased \$7,902,917 for the 2018-19 fiscal year. General fund cash total at the end of the month was \$30,568,201. Total number of authorized full-time positions is 116; 116 filled.

Trustee Pollack moved to approve Resolution 18/19-03, Property Tax Abatement for Magic Waters Waterpark; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to approve Ordinance 18/19-M-09, Property Tax Abatement – 2009 Series Bonds; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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General Counsel Hanley advised that a Closed Session would not be required.

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At 11:38 a.m., Trustee Sweeney moved to adjourn the Regular Meeting to move into the Meeting of the Committee of Local Improvements; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular Meeting of the Board of Trustees adjourned at 11:38 a.m.

  
Clerk