

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
APRIL 22, 2019**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. and advised that the meeting was being recorded. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee

Staff present: Timothy S. Hanson, District Director; Chris Black, Business Manager; Christopher Baer, Engineering Manager; Larry McFall, Plant Operations Manager; Jim Reader, Supporting Services Manager; Joseph Hanley, General Counsel; and Susan Skinner, Executive Services Coordinator.

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Trustee Pollack moved to approve the minutes of the Regular Meeting of March 25, 2019; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

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Trustee Pollack stated the Investment Report reflected \$30,935,302.70 total funds invested for the month of March, 2019, and earned interest in the amount of \$60,089.92. Report placed on file.

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Trustee Pollack moved to approve Total General Fund Expenditures for the month of March, 2019, in the amount of \$2,768,880.85; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

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Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park) or W. State St. Reconstruction, Phase 2.

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Trustee Pollack moved to award a contract for two new construction dump trailers to the low responsive and responsible bidder, MTM Trailer Manufacturing, LLC, at a cost of \$ 79,264; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to award a contract for RAS Pumping Equipment to the low responsive and responsible bidder, Flow-Technics, Inc., at a cost of \$ 199,059; seconded by Trustee Bernsten; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Jones moved to award a contract for 2019-20 Service Cleanout Installation, CIP No. 2001, to the low responsive and responsible bidder, N-Trak Group, Inc., for the sum of \$535,077.99; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to approve a Compensation Agreement between the District and broker Dan Peterson, in relation to the Option Agreement between the District and Samsung, calling for Peterson to be paid 2% of the present value of the proposed lease, payable in two equal installments over the span of two years; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to approve Ordinance 18/19-O-01, amending Title 2 and Title 7 of the District's Code of Ordinances and changes made to the Enforcement Management System/Enforcement Response Guide; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Pollack moved to approve Ordinance 18/19-S-02, Charles Street Special Assessment No. 132; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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There are no updated bonds or completed registrations for the District's 2018-19 Plumber Registration for the period of March 1-31, 2019.

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There were no Easements or Annexations for this month.

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Trustee Pollack moved to approve Final Change Order for Fuller Creek Phase F – Pump Station Installation, CP 1566, IEPA L17-5306, resulting in a \$795 deduct to the current contract price; Contractor: Kelsey Excavating, Inc.; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Trustee Sweeney moved to approve a Professional Services Contract for the Old Administration Building Interior Remodel Design, Capital Project No. 1904, with contractor McClellan Blakemore Architects, Inc. for an amount not to exceed \$95,000.00; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Engineering Manager Baer provided a Project Status Update re Clarifier Railings (Primary Tanks 5-10), Capital Project No. 1706, Contractor: Sjostrom & Sons, Inc. (Sjostrom). No Board action required at this time.

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Engineering Manager Baer provided an update regarding project funding for the Cherry Valley Force Main Replacement and the Annual Lining and Point Repair Projects. IEPA contacted the District advising that, while it does not have the level of funding needed for the Cherry Valley Parallel Force Main, it will provide funding for Annual Lining and Collection System Repairs. Bids will not be open in time for the District's May Board Meeting. Therefore, a Special Board Meeting will be scheduled for the first week of June. No Board action is required at this time.

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Operations Manager McFall reported that extraordinary flow in March (averaging 59M gallons/day), most of which was directly attributable to flooding, resulted in one quality excursion. Weekly average limit for total suspended solids is 45; one week, the Plant limit reached 46. This excursion has been reported to the State of Illinois.

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Trustee Pollack moved to authorize staff to contract a set price for natural gas for the next 18 months at an amount not to exceed 31 cents; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

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Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of March.

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Business Manager Black reported total revenue 4% under budget for the month and 3% over budget YTD. O&M expenses were 1% under budget YTD, and income statement reflects approximately \$4.9M net operating income through March 31, 2019. Cash increased approximately \$7.5M YTD. General fund cash total at the end of the month was approximately \$30M. Total number authorized full-time positions is 116; 115 are filled. One vacant position is for a Land Survey/Right of Way Coordinator.

Black reported that the Budget Ordinance has been published and will come back to the Board for final approval next month.

Black also reported that the IMRF has changed the assumed rate of return from 7.5 percent to 7.25 percent moving forward. Black will advise more information regarding the financial impact to the District once it becomes available.

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At 5:55 p.m., Trustee Pollack moved to recess the Regular Meeting to enter into a Meeting of the Committee of Local Improvements and a Closed Session regarding Pending Litigation, 5 ILCS 120/2(c)(11) seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
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Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

At 6:17 p.m., President Massier reconvened the Regular Meeting and stated that no decisions had been made or any votes taken during Closed Session.

Trustee Pollack motioned to adjourn the Regular Meeting; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Aye
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

The Regular Meeting adjourned at 6:17 p.m.

  
Clerk