

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
FEBRUARY 24, 2020**

Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:50 p.m. and advised that the meeting was being recorded. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President - Absent
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee
Ben Bernsten	Trustee - Absent

Staff present: Timothy S. Hanson, Executive Director; Christopher Baer, Director of Engineering; Julia Scott-Valdez, Director of Human Resources; Chris Black, Director of Finance; Joseph Hanley, Legal Director; Jim Reader, Director of Collection Systems; Larry McFall, Director of Plant Operations; Greg Cassaro, Assistant Director of Plant Operations; Mike Robertson, CIO, and Susan Skinner, Executive Services Coordinator.

Pollack moved to approve the minutes of the Regular Meeting of January 27, 2020; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Leon Downing and Dave Koch from Black & Veatch presented an update on Black & Veatch's Nutrient Removal Facility Plan for the District.

Massier congratulated Hanson on his fourth anniversary with the District, commending him for his great work. In particular, Massier complimented Hanson's talent for bringing together a strong staff. Massier stated that, in his years on the District Board, he has not seen a time where the District has had a stronger staff, for which he credits Hanson's leadership.

Pollack stated the Investment Report reflected \$34,107,956.70 total funds invested for the month of January, 2020, and earned interest in the amount of \$ 50,344.75. Investment Account Total is \$42,692,759.04. Report placed on file.

Pollack moved to approve Total General Fund Expenditures for the month of January, 2020, in the amount of \$4,741,445.95, and \$0 in Total Special Assessments; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernstein	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Regarding Old Business, Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park).

Pollack moved to award a contract for Bid #20-207, Manhole Frames, Lids and Rings, to the low responsive and responsible bidder, Neenah Foundry, at a cost of \$ 102,950.00 for a one-year term; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernstein	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to authorize the Executive Director to approve, on behalf of the District, an Agreement to Terminate Financial Assistance Award, EDA Investment No. 06-01-06093; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernstein	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Property Exchange Agreement, Possession After Closing Agreement and Delegation of Authority for 424 Martin Road and 531 Barry Road; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernstein	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Sweeney moved to approve Enabling Ordinance 19 20 M 08 - Authorizing Condemnation Proceedings, allowing District staff to obtain the property at 430 Martin Road (home) via eminent domain; seconded by Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Sweeney moved to approve Enabling Ordinance 19 20 M 09 - Authorizing Condemnation Proceedings, allowing District staff to obtain the property at 430 Martin Road (garage) via eminent domain; seconded by Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Enabling Ordinance 19 20 M 10 - Authorizing Condemnation Proceedings, allowing District staff to obtain the property at 411 Barry Road via eminent domain; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Enabling Ordinance 19 20 M 11 - Authorizing Condemnation Proceedings, allowing District staff to obtain the property at 427 Barry Road via eminent domain; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Sweeney moved to approve Enabling Ordinance 19 20 M 12 - Authorizing Condemnation Proceedings, allowing District staff to obtain the property at 517 Barry Road via eminent domain; seconded by Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Enabling Ordinance 19 20 M 13 - Authorizing Condemnation Proceedings, allowing District staff to obtain the property at 519 Barry Road via eminent domain; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Scott-Valdez provided an update regarding Human Resources Department initiatives, achievements for the previous month, and future plans, including employment, system improvements, organizational development, benefits and branding.

Pollack moved to approve the following plumbing contractor's updated bond and completed registration for the District's 2019-2020 Plumber Registration from January 1-31, 2020:

<u>Company</u>	<u>Bond Type</u>	<u>Bond No.</u>	<u>Expiration</u>
Care Network Training	Private	B1225919	5/31/2020
MJS Plumbing, Inc.	Private	64928296	5/31/2020

seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Sweeney moved to approve Substation 3-6 Electrical Upgrades, CIP No. 2023, Change Order No. 2; seconded by Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Ordinance 19 20 S 04, Cavendish Drive Sanitary Sewer Area Special Assessment No. 134; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Baer presented the Board with a revised Final Application and Agreement with IEPA for Delegation of Construction and Permit Authority. No vote needed.

Sweeney moved to approve Co-Generator Engine No. 2 Repair; seconded by Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Ordinance 19 20 O 02, Amending Article II (Local Limits) of the Code of Ordinances of the Rock River Water Reclamation District; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Cassaro presented the Plant Operations Monthly Snapshot and Trend Report for the previous month.

Reader provided a status of Collection Systems activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of January, 2020.

Black reported that, as of the end of January, 2020, total revenue is 0.8% below budget YTD, O&M expenses are 1.9% below budget YTD; operating income reflects \$6.9M, and the Statement of Cash Flows shows an increase of \$4.5M. The General Fund ended the month at \$34.9M.

Pollack moved to approve the Rock River Water Reclamation District 2020-21 Budget; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Pollack moved to approve Combined Rate Ordinance 19 20 R 01, Establishing All Rates, Fees, Charges, Penalties, Bond Requirements, Permits and Additional Charges for the Rock River Water Reclamation District; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

No Closed Session.

At 6:55 p.m., Pollack moved to adjourn the regular meeting; seconded by Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Absent
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Clerk