

**MINUTES OF SPECIAL MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
TUESDAY, OCTOBER 20, 2015**

President Massier called the Special Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 12:00 noon in the Board Room at the District Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present, representing the full membership of the Board:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Steve Graceffa, District Director; Dana Carroll, Engineering Manager; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information and Technology Services Supervisor; and Kathy Burfield, Engineering Coordinator.

The purpose of the meeting was to hear proposals for Environmental Professional Services for the Incinerator Building Renovation project. President Massier announced that the first order of business would be a tour of the Incinerator Building to assist the Board in understanding the scope of the project before the first presentation was made.

Staff introduced Molly Arp Newell, President of EnviroNET, Inc., and Dan Carstens, Environmark Waste Management Services, to the Board. Ms. Newell and Mr. Carstens reviewed the team's qualifications and responsibilities briefly. They propose an assessment phase followed by breaking the project down into three base bids: (1) removal of asbestos; (2) deconstruction/cleaning of low LOE (Level of Effort) items; and (3) structural components.

Following the presentation and a question/answer period, the representatives of EnviroNET left the meeting and the representatives of Oneida Total Integrated Enterprises (OTIE) were introduced to the Board.

OTIE representatives included Dennis Keitel, P.E., and Richard Baldino, Senior Project Chemist, and Raghu Nagam, Senior Engineer, Sustainment & Restoration Services LLC (SRS), a subsidiary of OTIE. Mr. Keitel was just appointed as the project manager. The project manager with whom staff had held prior discussions is leaving the company. SRS would assess the amount and types of waste materials and the logistics of proper material handling, develop a work plan, and work with the District on bid specifications and soliciting interest in the bid.

Following the presentation and a question/answer period, the representatives of Oneida left the meeting.

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The Board discussed various points made during the two presentations and the apparent advantages of each firm.

Staff asked that, given OTIE's change in project managers, more time be taken to evaluate the presentations and recommendation be brought to the Board at the Regular October Meeting. The Board concurred with this plan.

There being no further business to come before the meeting, Trustee Pollack moved to adjourn; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Meeting adjourned at 2:15 p.m.

Clerk