

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
MONDAY, JUNE 23, 2014**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:16 p.m. in the Board Room at the District's Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Rick Pollack	Trustee
Elmer Jones	Absent

Staff members present: Steve Graceffa, District Director; Dana Carroll, Engineering Manager; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information & Technology Services Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: William Howard, Attorney for the District; Mike Gronewold, Fehr Graham; and Tyler Nelson, City of Rockford.

President Massier stated the meeting was being recorded.

Trustee Hawks moved to approve the Minutes of the Regular Meeting and Closed Session of May 28, 2014; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Tyler Nelson stated the City has worked with District's staff to get two neighborhood street bids out. The District has identified some manholes that need work in those areas. Additional bids are coming out soon. The Harrison bridge project should be done in October. Resurfacing on East State is in process. Auburn Street and Broadway work will also be starting soon. Work continues in the downtown area.

President Massier stated WinGIS will meet on Thursday; there was no report.

Trustee Kerestes stated the Investment Report showed Total Funds invested for the month of May in the amount of \$24,261,213.45; interest earned was \$6,851.14. Report placed on file.

Trustee Kerestes moved to approve the General Fund expenditures for the month of May 2014 in the amount of \$4,259,491.47; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes stated there were no Special Assessment expenditures for the month.

Status of Outstanding Agreements: (1) Staff members are working on some comments from the Village of Machesney Park on the McDonald Creek Trunk South Branch Agreement. (2) The Harrison Avenue Reconstruction Agreement (9<sup>th</sup> Street to 20<sup>th</sup> Street) is moving through design now and there is an item on the Agenda tonight for the consultant package. We will be using the same consultant as the City. (3) The 22<sup>nd</sup> Avenue Sanitary Sewer Extension, 6<sup>th</sup> Street to 7<sup>th</sup> Street, agreement has been removed from the City's schedule. (4) The District is waiting for the draft North Main Street Sewer Rehabilitation – North of Auburn, CIP 1214, Agreement from IDOT. Staff has a meeting with IDOT this week to discuss coordination of the project. (5) Dry Creek Trunk Phase 3 and Willowbrook Road Lateral Sewer Extension (Roscoe) includes a cost sharing and reimbursement for portions of the project.

Trustee Pollack moved to award the contract for Luminescent Dissolved Oxygen Probes and Controllers to the low responsive, responsible bidder, Hach Company Corporation, for a cost of \$29,576.48; seconded by Trustee Kerestes; **motion** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to award the contract for Sanitary Sewer Lining 2014-2015 to the low responsive, responsible bidder, Terra Engineering & Construction Corporation, for a cost of \$1,589,979.00; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to award the contract for Screenings Washer Compactor Replacement to the low responsive, responsible bidder, Mechanical Inc., for a cost of \$107,250.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye

# 0122

Rick Pollack Aye

Trustee Kerestes moved to award the contract for Two (2) New 10 or 12 Yard Dump Trucks to the low responsive, responsible bidder, TransChicago Truck Group, for a total cost of \$198,158.00 with District's two trade-ins; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Trustee Pollack moved to award the contract for Two (2) New Semi Tractors to the low responsive, responsible bidder, Truck Country, for a total cost of \$214,398.00 with District's two trade-ins; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Trustee Pollack moved to approve the Plumber Bond Report for May/June 2014 as presented; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Company	Bond No.	Expiration
Dee's Plumbing & Construction	B80333740	05/31/2015
	B80333719	05/31/2015
Master Mart Plumbing	BLC9876327	05/31/2015
Nelson Carlson Mechanical	25390616	05/31/2015
	25390617	05/31/2015
	25582291	05/31/2015
R & J Stevens Plumbing	66165794	05/31/2015
Rockford Septic System	NLA0507494	05/31/2015
Sjostrom & Sons, Inc.	71403911	05/31/2015
Slabaugh & Sons	68733077	05/31/2015
Stenstrom Excavation	104482884	05/31/2015
Warren Plumbing	04911679	05/31/2015
Wayne Seymour Plumbing	RSB4059942	05/31/2015

Trustee Pollack moved to approve the Easements for the month as presented; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye

Rick Pollack                                     Aye  
Fuller Creek Phase C  
    Jakob and Nichole Thompson  
  
Winnebago Treatment Plant  
    Village of Winnebago (Sewer)  
  
Winnebago Treatment Plant  
    Village of Winnebago (Access)

Trustee Pollack moved to approve Annexation Ordinance 14/15-A-03 annexing an area described as 50.63 acres at Cameo/Arvidson, Machesney Park, identified as PINS 08-29-152-001 thru -016, 08-29-177-001 thru -008, 08-29-178-002 thru -005, 08-29-301-001 thru -007, 08-29-302-001 and -019 thru -021, 08-29-326-001 thru -020, 08-29-327-001 thru -007, 08-29-328-001, 08-29-328-009 and 08-30-282-009; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks                                     Aye  
Donald Massier                                     Aye  
Donald Kerestes                                     Aye  
Rick Pollack                                     Aye

Trustee Pollack moved to approve Annexation Ordinance 14/15-A-04 annexing an area described as 11.29 acres located at Willowbrook/Rockton, Roscoe, identified as PINS 04-15-300-010 and 04-15-300-012; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks                                     Aye  
Donald Massier                                     Aye  
Donald Kerestes                                     Aye  
Rick Pollack                                     Aye

Trustee Pollack moved to approve Ordinance Number 14/15-M-01, an Ordinance Authorizing Loan Agreement, authorizing the District to borrow funds from the Water Pollution Control Loan Program for the Excess Flow Station; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks                                     Aye  
Donald Massier                                     Aye  
Donald Kerestes                                     Aye  
Rick Pollack                                     Aye

Trustee Pollack moved to approve Resolution 14/15-01, a Resolution authorizing the President to sign the documents for the District to borrow funds from the Water Pollution Control Revolving Loan Fund for the Excess Flow Station; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks                                     Aye  
Donald Massier                                     Aye  
Donald Kerestes                                     Aye

Rick Pollack Aye

Trustee Kerestes moved to approve Airport Pump Station Forcemain, Project B, Final Quantities Change Order No. 2 – Final representing the final “as built” quantities required to complete the project including all changes requested by the District and miscellaneous adjustments for a net deduction of \$25,398.50 from the contract and a Final Contract Amount of \$584,013.50; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Trustee Kerestes moved to approve Queen Oaks Trunk Sanitary Sewer Extension Final Quantities Change Order No. 1 – Final representing the final “as built” quantities required to complete the project and payment for the project for a net addition of \$666.13 to the original contract and a Final Contract Amount of \$918,079.48; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Trustee Hawks moved to approve Ordinance No. 14/15-M-02, an Ordinance Authorizing Condemnation Proceedings to obtain an easement for property owned by Jack R. Rowley and Robert W. Rowley denoted by PINs 14-10-300-005 and 14-10-400-003; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Trustee Hawks moved to approve Ordinance No. 14/15-M-03, an Ordinance Authorizing Condemnation Proceedings to obtain an easement for property owned by Robert W. Rowley denoted by PINs 14-10-400-004 and 14-11-351-001; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Lloyd Hawks Aye  
Donald Massier Aye  
Donald Kerestes Aye  
Rick Pollack Aye

Trustee Kerestes moved to approve Automated Primary Grease Removal Change Order No. 2 extending the contract completion time to correlate with the CoDigestion Receiving Station availability, setting the revised completion date to June 20, 2014; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to award the Professional Services (Engineering) Contract for the Harrison Avenue Sewer Rehabilitation (9<sup>th</sup> to 20<sup>th</sup> Streets) to Fehr-Graham & Associates for the proposed fee of \$39,800.00 for basic design services and \$9,600.00 for construction administration work; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Plant Operations Manager McFall stated the District has completed the acceptance testing of the high strength waste receiving facility and everything seems to be functioning as designed. The District is now receiving high strength waste and slowly building up the amount we receive and feed to the digesters. Without the facility, we were producing enough gas to produce about 14 megawatt hours (Mwh) per day on the average. We are now producing about 25 Mwh per day. Plant demand is 48 Mwh/day.

In the month of May, District staff completed 14 services, 10 main line repairs, 8 emergencies and 30 manholes tickets. The back-log of manhole tickets decreased for the month. Crews also responded to 1 mainline backup and completed 90 restoration tickets, which gets us back to where we were before the extra work of the winter months.

Business Manager Papke stated for the month ending May 31, 2014, the Income Statement shows user fee revenue 12% under budget month to date and 12% under budget year to date. Total revenue is 3% under budget month to date and 3% under budget year to date. O&M expenses are 3% under budget year to date. The Income Statement shows \$108,251 net operating income through May 31, 2014. The Statement of Cash Flows shows \$305,143 increase in cash for the 2014-2015 fiscal year. General Fund cash ended the month at \$18,243,354. The total number of full time positions as of May 31 was 111; the total number of full time employees was 108; the vacant positions were Project Engineer II – Management Associate, Utility Tech, and Treatment Plant Operator.

Trustee Pollack moved to approve Ordinance no. 14/15-P-01, an Ordinance Ascertainning the Prevailing Rate of Wages for Laborers, Mechanics, and Workmen Employed on Public Works for District; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	No
Rick Pollack	Aye

# 0126

Trustee Pollack moved to approve Ordinance No. 14/15-B-01 Public Benefit, Chlorination, and Corporate Tax Levy Ordinance for the Fiscal Year Beginning May 1, 2015, and Ending April 30, 2016; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c), Exemption Number 11; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 5:36 p.m.

The Regular Meeting of the Board of Trustees reconvened at 5:45 p.m. President Massier stated no votes or actions were taken or decisions made in Closed Session.

There being no further business to come before the meeting, Trustee Hawks moved to adjourn; seconded by Trustee Kerestes; the meeting adjourned at 5:45 p.m.

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Clerk