

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
MONDAY, AUGUST 25, 2014**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the District's Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Steve Graceffa, District Director; Dana Carroll, Engineering Manager; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information & Technology Services Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: William Howard, Attorney for the District, and Tim Muldowney, First Rockford Group.

President Massier stated the meeting was being recorded.

Trustee Hawks moved to approve the Minutes of the Regular Meeting and Closed Session of July 28, 2014; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

President Massier stated there was no WinGIS meeting.

Trustee Kerestes stated the Investment Report showed Total Funds invested for the month of July in the amount of \$25,940,639.47; interest earned was \$7,071.16. Report placed on file.

Trustee Kerestes moved to approve the General Fund expenditures for the month of July 2014 in the amount of \$2,682,755.27; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve the Special Assessment expenditures for the month of July 2014 in the amount of \$308,748.17; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Status of Outstanding Agreements: (1) Staff is reviewing comments received from the Village of Machesney Park on the McDonald Creek Trunk South Branch Agreement. (2) Staff is waiting for the design work to be completed on the Harrison Avenue Reconstruction Agreement (9th Street to 20th Street). (3) District is waiting for the City to reschedule the 22nd Avenue Sanitary Sewer Extension, 6th Street to 7th Street. (4) The agreement for North Main Street Sewer Rehabilitation (Young to Riverside), CIP 1214, is moving along.

Trustee Pollack moved to award the contract for a Walk Behind Concrete Saw, Bid No. 14-212, to the low responsive/responsible bidder, Border Construction Specialties, for a cost of \$29,660.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

District Director Graceffa stated a Billing Department employee is retiring this week and he read the following plaque into the record:

*Lori J. Webster
 Congratulations on Your Retirement
 Thank You for 22 Years
 Diligent and Faithful Service
 Board of Trustees
 August 25, 2014*

Attorney Howard stated he had one item for Closed Session.

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Trustee Pollack moved to approve the Plumber Bond Report for July/August 2014 as presented; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Company	Bond No.	Expiration
Total Plumbing	3937569	05/31/2015
Quigley-Smart, Inc.	0573524	05/31/2015
Boomer Plumbing	929584553	05/31/2015

Trustee Pollack moved to approve the Easement for the month as presented in staff's revised memo; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Fuller Creek Phase C
Mark & Margaret Jenkinson

Trustee Pollack moved to approve Annexation Ordinance 14/15-A-07 annexing an area described as 35.01 acres at Newburg and Mill Roads, Rockford, identified as PINS 12-25-379-007 and 12-36-126-002; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Annexation Ordinance 14/15-A-08 annexing an area described as 2.12 acres, Lots 28 thru 33 of Moore Haven Subdivision, Roscoe, identified as PIN 04-32-226-034; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Staff reported that petitions for Terrang Trail Proposed Special Assessment have been returned. Nine of the 42 property owners in the project area did not respond. Twenty-nine of the

remaining 33 property owners (88%) are not in favor of the project. The project will be dropped at this time.

Trustee Jones moved to approve Doors, Frames and Installation, CIP No. 14-203, Change Order No. 1 for replacement of the electric strike for the west entrance of Building 8, for an adder of \$425.00 to the project and a revised contract amount of \$39,920.00; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

In the month of July District staff completed 4 services, 5 mainline repairs, 2 emergencies and 66 manholes tickets. The back-log of manhole tickets decreased for the month. Crews also responded to 1 mainline backup and completed 44 restoration tickets.

Business Manager Papke stated for the month ending July 31, 2014, the Income Statement shows user fee revenue 3% under budget month to date and 5% under budget year to date. Total revenue is 1% over budget month to date and 1% under budget year to date. O&M expenses are 3% under budget year to date. The Income Statement shows \$1,753,328 net operating income through July 31, 2014. The Statement of Cash Flows shows \$1,179,583 increase in cash for the 2014-2015 fiscal year. General Fund cash ended the month at \$19,128,685. The total number of full time positions as of July 31 was 111; the total number of full time employees was 109; the vacant positions were Lab Tech II and Treatment Plant Operator.

Trustee Pollack moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c), Exemption Number 11; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 5:26 p.m.

The Regular Meeting of the Board of Trustees reconvened at 5:35 p.m. President Massier stated no votes or actions were taken or decisions made in Closed Session.

There being no further business to come before the meeting, Trustee Pollack moved to adjourn; seconded by Trustee Kerestes; the meeting adjourned at 5:36 p.m.

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Assistant Clerk