

**MINUTES OF REGULAR MEETING  
BOARD OF TRUSTEES  
ROCK RIVER WATER RECLAMATION DISTRICT  
MONDAY, JUNE 22, 2015**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the District Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Dana Carroll, Engineering Manager; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, Information and Technology Services Supervisor; and Deborah Lyons, Executive Services Coordinator.

Others present: Bill Howard, Attorney for the District; Ray Braden, Merryman Excavation; Jamie Rott, City of Rockford; Matt Larson, Carollo Engineers; and Kathryn Bjur, First Midwest Group.

President Massier stated the meeting was being recorded.

Trustee Kerestes moved to approve the Minutes of the Regular Meeting and Closed Session of May 21, 2015; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to recess the Regular Meeting of the Board of Trustees to move into Closed Session to consider matters of probable or imminent litigation in accordance with the Open Meetings Act at 5 ILCS 120/2(c), Exemption Number 11; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 5:16 p.m.

# 013776

The Regular Meeting of the Board of Trustees reconvened at 5:35 p.m. No votes or actions were taken or decisions made in Closed Session.

Jamie Rott stated the City has bid out four packages for the Neighborhood program and work has been completed on two of them. Springbrook Road between Mulford and Perryville will begin in July. Work on Airport Drive and Falcon Road should wrap up in July and then move to east of Falcon Road to 11<sup>th</sup> Street. Harrison Avenue has been pushed to November. South Alpine Road box culvert work is expected to start in July. Jefferson Street bridge will be closed during repairs in late summer or early fall. Ingersoll off-site work will begin in June.

President Massier stated WinGIS has not met yet this month.

Trustee Kerestes stated the Investment Report showed Total Funds invested for the month of May was \$20,572,542.90; interest earned was \$7,972.32. Report placed on file.

Trustee Kerestes moved to approve the General Fund expenditures for the month of May 2015 in the amount of \$2,822,068.44; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes stated there were no Special Assessment expenditures for the month.

The Status of Outstanding Agreements was reviewed. (1) McDonald Creek Trunk South Branch Agreement is at the Village of Machesney Park. (2) The Harrison Avenue Reconstruction Project (9<sup>th</sup> Street to 20<sup>th</sup> Street) has been delayed until November. (3) Design work is on schedule for the West State Street (Business 20) Reconstruction, Phase 2 (IDOT) project. (4) The Ingersoll Sanitary Sewer Easement Encroachment (Rockford) matter has been modified and may be changed to a Memo of Understanding. (5) Staff is working with the City of Rockford to resolve a design conflict between the pedestrian walkway and existing sanitary sewer related to the Ingersoll Sports Complex Storm Sewer. A Memorandum of Understanding has been sent to the City. This item will be removed from the report. (6) The City had some questions on the Fisher Street – Haskell Street Special Assessment No. 127 (Rockford) project that staff is addressing.

Trustee Jones moved to award the contract for Oak Crest Special Assessment, Special Assessment No. 118 to the second low bidder, Fischer Excavating, for the sum of \$3,989,913.00; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	No

Ray Braden, Merryman Excavation, asked if there was a reason for awarding the contract to the second lowest bidder. Attorney Howard directed Mr. Braden to have his attorney contact Attorney Howard's office.

Trustee Kerestes moved to award the contract for IBM z114 IFL (Integrated Facility for Linux) and IBM z114 STP Support to the low responsive, responsible bidder, Levi, Ray and Schoup, Inc. (LRS), for the sum of \$143,607.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	No

Trustee Pollack moved to award the contract for Painting of the Warehouse Floor to the low responsive, responsible bidder, G.P. Maintenance Services, for the cost of \$55,000.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to award the contract for Janitorial Service to the low responsive and responsible bidder, Perfect Cleaning Service, Inc., for a cost of \$132,708.00 for a 36-month period; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to follow staff's recommendation for the two-month rental of two (2) Teledyne ISCO Model I2160 LaserFlow flow metering units from the responsive vendor, Gasvoda and Associates, for a cost of \$17,200.00, and upon confirmation of satisfactory performance of the units to award the contract for the subsequent purchase and permanent installation of four (4) units of Permanent Flow Monitoring Equipment, CIP Nos. 1510 and 1653, for a total cost of \$55,300.00; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

# 013778

Trustee Jones moved to award the contract for Manhole Construction of the Plant Effluent Monitoring Manhole, CIP No. 1653, to the low responsive, responsible bidder, GO Excavating of Freeport, Illinois, for the sum of \$29,280.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve the Plumber Bond Report for May 2015 – June 2015 as presented; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Kerestes	Aye
Donald Massier	Aye
Rick Pollack	Aye

<b>Company</b>	<b>Bond No.</b>	<b>Expiration</b>
Best Design Plumbing	66155466	5/31/2016
Boomer Plumbing, Inc.	929584553	5/31/2016
Evergreen Irrigation, Inc	2278492	5/31/2016
Evergreen Irrigation, Inc	61640383	5/31/2016
Lungo's Plumbing	1841480	5/31/2016
Martin & Co Excavating	717925C	5/31/2016
Pearson Plumbing & Heating	RLI-488281	5/31/2016
Pearson Plumbing & Heating	RNB-488280	5/31/2016
Quigley-Smart Plumbing	0573524	5/31/2016
R & J Stevens Plumbing	66165794	5/31/2016
Rockford Septic System Co	NLA0507494	5/31/2016
Service Plumbing	9399543	5/31/2016
Spain Construction Inc.	61062439	5/31/2016
Total Plumbing Ltd.	3937569	5/31/2016
Total Plumbing Ltd.	RLI-468858	5/31/2016
Wayne Seymour Plumbing	RSB4059942	5/31/2016

Trustee Hawks moved to approve the Easements for the month as presented; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Rock 39 Business Park Sewer  
Cherry Valley, LLC

Oak Crest Phase 2  
Margaret Campbell

Oak Crest Phase 2  
Arnold M. Rosen, Trustee

Oak Crest Phase 2  
Arnold M. Rosen and Kathleen M. Kelly

Trustee Hawks moved to approve Annexation Ordinance No. 15/16-A-03 annexing an area known as Heron/Nelson, Machesney Park, described as 14.39 acres more or less, containing those properties commonly denoted by PINs 08-29-303-012, 08-29-303-014 thru -023, 08-29-305-002 thru -017, and 08-29-327-008 thru -011; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to approve Annexation Ordinance No. 15/16-A-04 annexing an area known as Bobolink Drive, Machesney Park, described as 2.02 acres more or less containing those properties commonly denoted by PINs 08-29-328-002 thru -007; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to approve Main Pump – Pump 1 and 3 Replacement Project, CIP No. 1422, Consultant Agreement Contract Amendment No. 1, for changes in the scope of work in the design and construction phases of the project for the added cost of \$89,825.00 and an adjusted contract amount of \$152,625.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to approve Intergovernmental Agreement with the City of Rockford, Illinois Route 2 (S. Main Street), Pond Street to Cedar Street, CIP No. 1257, Amendment No. 1, enlarging the project area for an additional cost of \$60,832.00; seconded by Trustee Jones; **motion passed** upon roll call as follows:

# 013780

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Substation 1-8 Upgrade, CIP No. 1569, Consultant Amendment for additional scope of work for the River Station Gear Expansion with MCC-1 and Aqua Aerobics for the added cost of \$9,750.00 to the contract and an adjusted contract amount of \$47,270.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Booker Street and Woodrow Street Sanitary Sewer Replacement, CIP Nos. 1503 and 1573, Change Order No. 1, representing the final “as built” quantities and providing a time extension to allow for delays incurred by road postings for a net contract deduct of \$6,087.76 and a final contract amount of \$206,711.90; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Jones moved to approve Large Diameter Sewer Trunk Cleaning, CIP No. 1549, Change Order No. 1 for the addition of 323 LF of 30” sewer to the contract for an adder of \$12,031.75 to the contract and a final contract amount of \$157,758.25; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve 6<sup>th</sup> Avenue Court Sewer Replacement, CIP No. 1502, Change Order No. 1 for adjustments made for extending the mainline sewer 5 feet and for deductions in quantities for materials not needed due to the contractor’s construction methods for a deduct of \$3,065.00 from the cost of the contract for a final contract amount of \$70,554.50; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye

Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Harrison Avenue and 11<sup>th</sup> Street Sanitary Sewer Improvements, CIP No. 1506, Change Order No. 1 for adjustments made to the project after digging began for an additional cost of \$160.00 and an adjusted final contract amount of \$195,860.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve Lateral Lining 2014-2015, CIP No. 1533, Change Order No. 1 for final “as-built” quantities for a net increase of \$1,050.00 to the original contract price and a final contract cost of \$419,100.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

In the month of May, District crews completed 22 services, 17 mainline repairs, 35 manhole tickets, and responded to 6 emergencies. The back-log of manhole tickets was unchanged for the month. Crews responded to 2 mainline backups and completed 86 restoration tickets.

Business Manager Papke stated for the month ending May 31, 2015, the Income Statement shows user fee revenue 29% under budget month to date and 29% under budget year to date. Total revenue is 5% under budget month to date and 5% under budget year to date. O&M expenses are 11% under budget year to date. The Income Statement shows \$449,842 net operating income through May 31, 2015. The Statement of Cash Flows shows \$779,019 increase in cash for the 2015-2016 fiscal year. General Fund cash ended the month at \$20,327,922. The total number of full time positions as of May 31 was 110; total number of full time employees was 110.

Trustee Jones moved to approve the Prevailing Wage Ordinance, Ordinance No. 15/16-P-01, an Ordinance Ascertain the Prevailing Rate of Wages for Laborers, Mechanics, and Workmen Employed on Public Works for District; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye

**013782**

Donald Kerestes	No
Rick Pollack	No

There being no further business to come before the meeting, Trustee Jones moved to adjourn; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Meeting adjourned at 6:04 p.m.

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Clerk