

**REGULAR MEETING  
ROCK RIVER WATER RECLAMATION DISTRICT  
BOARD OF TRUSTEES  
AGENDA  
JANUARY 25, 2016  
5:15 P.M.**

- I. Call Meeting to Order**
- II. This Meeting is Being Recorded**
- III. Approval of Minutes**
  - A. Regular Meeting and Closed Session of December 23, 2015
- IV. Public Participation & Correspondence/Possible Board Action**
  - A. Winnebago County/City of Rockford/Municipalities (No Doc)
  - B. Rockford Area Economic Development Council (RAEDC) Presentation, Mike Nicholas (No Doc)
- V. Appearance Before the Board**
- VI. Reports and Memos from Board Members**
  - A. President**
    - 1. WinGis Report (No Doc)
  - B. Clerk-Treasurer**
    - 1. Investment Report
    - 2. Presentation of Bills & Claims
- VII. Old Business**
  - A. Status of Outstanding Agreements – Carroll
  - B. Fuller Creek Trunk, Phase C, CIP No. 1153, Status Report – Carroll (No Doc)
- VIII. Bid Results & Awards**
  - A. Rotork Secondary Scum Actuator, Bid No. 16-208
  - B. Large Diameter Sewer Trunk Cleaning, 2015-2016 CIP No.1649
  - C. Cherry Valley PS Emergency Pipe Replacement, Account 90-8000 (No Doc)
  - D. Permanent Flow Metering, Snow Avenue Pump Station Modifications, CIP No.1510 (No Doc)
  - E. Dewatering Centrifuge Replacement, Equipment Procurement, CIP No.1659 (No Doc)
  - F. Fuller Creek Phase C, CIP No.1153
  - G. Disk Storage System RFP No. 15-224
  - H. Industrial Scientific iNet Usage Agreement
- IX. New Business & Reports**
  - A. District Director**
    - 1. Vehicle Mechanics (No Doc)
    - 2. Engineering (No Doc)

**B. Attorney**

1. Closed Minutes Review (No Doc)

**C. Engineering Manager**

1. Plumber Bond Report
2. Easements & Annexations (None)
3. E. State / Taco Bell Sewer Rehabilitation Project, CIP No.1607
  - a) Change Order No.2, Final
  - b) Easement Vacation
4. Incinerator Building Renovation, CIP No.1508, Professional Service Agreement
5. Fuller Creek Trunk, Phase C, CIP No. 1153, Ordinance Amending Ordinance No. 14/15-M-11, Ordinance No. 15/16-M-08

**D. Plant Operations Manager**

1. District Participation – Compliance Devices (No Doc)
2. Administrative Policy Updates
  - a. Procedures for Industrial Spill Notification, 9ptenf3
  - b. Confidentiality Issues During Inspections, 9ptenf17

**E. Supporting Service Manager**

1. Collection System Update (No Doc)

**F. Business Manager**

1. Management Report
2. 2016-2017 Proposed Budget
3. Policy for Collection – 6billc3
4. Policy for Additional Charges for Delinquent Users – 6billc15
5. Administrative Policy Updates
  - a. Billing Policies And Practices – 6billc12
  - b. Purchasing Card Policy and Practices – 8bus9
6. Combined Rate Ordinance, Ordinance No.15/16-R-01

**X. Closed Session**

- A. Litigation, 5 ILCS 120/2(c)(11)
- B. Personnel, 5 ILCS 120/2(c)(1)
- C. Closed Minutes Review, 5 ILCS 120/2(c)(21)

**XI. Adjournment**