

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
MONDAY, AUGUST 22, 2016**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. in the Board Room at the District Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Lloyd Hawks	Vice President
Donald Kerestes	Clerk/Treasurer
Elmer Jones	Trustee
Rick Pollack	Trustee

Staff members present: Timothy S. Hanson, District Director; Dana Carroll and Christopher Baer, Engineering Managers; Larry McFall, Plant Operations Manager; David Cook, Supporting Services Manager; Frank Papke, Business Manager; Michael Robertson, ITS Supervisor/Chief Information Officer; and Deborah Lyons, Executive Services Coordinator.

Others present: William Howard, Attorney for the District; Jamie Rott, City of Rockford; and George Gaulrap, Commonwealth Edison.

President Massier stated the meeting was being recorded.

Trustee Pollack moved to approve the Minutes of the Regular Meeting and Closed Session of July 25, 2016; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

President Massier stated the head of WinGIS is going to retire. Trustee Massier would like the District to do something to thank him for his good work.

Trustee Hawks moved to direct staff to research the process to name the Administration Building; seconded by Trustee Pollack; motion passed upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

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Jamie Rott stated there is a lot more underground work to be done at Harrison Avenue and 11th Street than what had been anticipated; the intersection will be closed for some time yet.

Trustee Kerestes stated the Investment Report for the month of July showed Total Funds invested for the month was \$22,705,148.37 and earned interest of \$11,461.85. Report placed on file.

Trustee Kerestes moved to approve General Fund expenditures for the month of July 2016 in the amount of \$2,625,205.02; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Special Assessment expenditures for the month of July 2016 in the amount of \$5,442.36; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Staff reported no change in the status of the Outstanding Agreements for McDonald Creek Trunk South Branch, West State Street Reconstruction, McCurry Road Trunk Sewer Phase 4, or Village of Rockton Sanitary Sewer System Adoption. A draft agreement for reimbursement for the Jefferson Street Storm Sewer Replacement/Sanitary Sewer Rehabilitation project has been sent to the City of Rockford.

Trustee Hawks moved to award the contract for the removal of existing pumps and installation of new pumps at Main Pump Station, Pumps 1 and 3, to the low responsive, responsible bidder, Mechanical Incorporated, for the sum of \$364,000.00; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to award the contract for Fisher-Haskell Sanitary Sewer Extension, Special Assessment No. 127, and City of Rockford Watermain and Roadway Improvements No. W7632 to the low responsive, responsible bidder, N-Trak Group, LLC, for a total contract price of \$996,138.00 with the cost of District's portion being \$458,143.10, subject to Court confirmation

and concurrence by the City of Rockford; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to award the contract for Service Lateral Lining 2016-2017, CIP No. 1733, to the low responsive, responsible bidder, BLD Services, LLC, for the sum of \$588,560.00; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Hawks moved to hold a Special Meeting to award the bid for Dewatering Centrifuge on September 12, 2016, at 12:00 Noon; seconded by Trustee Pollack; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Director's request to discuss Personnel was moved to Closed Session under the Open Meetings Act at 5 ILCS 120/2(c)(1).

Attorney Howard stated he had one item for closed session under the Open Meetings Act at 5 ILCS 120/2(c)(11).

Trustee Jones moved to approve the Plumber Bond Report for June 15, 2016, to July 15, 2016, as presented; seconded by Trustee Kerestes; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Company	Bond No.	Expiration
ASAP Remodeling	2157190	5/31/2017

Trustee Kerestes moved to authorize staff to divest District property (approximately 0.1 acre) on New Milford School Road to Anderson Packaging for the sum of \$1.00 and that the

013900

District to draw up appropriate paperwork; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to abandon the District's section of sewer on Nashold School Property between manholes designated as 128-084 and 128-083 to Rockford Public Schools; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Kerestes moved to approve Excess Flow Station, CIP No. 1106, Change Order No. 3 – Final for repair of an isolation valve, changes of fuses and modifications to MV switches, a reduction in the quantity of well abandonments, and for additional engineering required by failure to complete the project by the contract completion date, for a deduct of \$15,214.92 from the contract and a final contract amount of \$5,199,466.11; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to approve the easement for Commonwealth Edison in the roadway in front of the District's property at 8633 Montague Road, Rockford; seconded by Trustee Jones; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

In the month of July, District staff responded to 6 emergencies, completed 36 services, 7 main line repairs, and 17 manhole tickets. The back-log of manhole tickets decreased for the month. Crews also responded to 2 mainline backups and completed 49 restoration tickets.

For the month ending July 31, 2016, the Income Statement shows user fee revenue 4% under budget month to date, 10% under budget year to date. Total revenue is 4% under budget month to date, 8% under budget year to date. O&M expenses are 5% under budget year to date. The Income Statement shows \$1,567,555 net operating income through July 31, 2016. The Statement of Cash Flows shows \$1,340,195 increase in cash for the 2016-2017 fiscal year. General Fund cash ended the month at \$21,350,883. District had 113 full time positions; 110 employees were on staff.

Trustee Pollack moved to approve District’s participation in the Fair Assessment Assurance Fund in the amount of \$2,300 per year; seconded by Trustee Hawks; motion passed upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Trustee Pollack moved to recess the Regular Meeting of the Board of Trustees to hold the Regular Meeting of the Committee of Local Improvements and to move into Closed Session in accordance with the Open Meetings Act at 5 ILCS 120/2(c)(1), to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and at 5 ILCS 120/2(c)(11) to discuss probable or imminent litigation; seconded by Trustee Kerestes; motion passed upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

The Regular Meeting recessed at 5:32 p.m.

The Regular Meeting of the Board of Trustees reconvened at 5:37 p.m. President Massier stated no decisions were made or actions taken in Closed Session.

Trustee Kerestes moved to approve staff’s insurance request provided staff receives a favorable response to their inquiry of District’s insurance carrier as to the feasibility of granting said request; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

013902

There being no further business to come before the meeting, Trustee Kerestes moved to adjourn; seconded by Trustee Hawks; **motion passed** upon roll call as follows:

Elmer Jones	Aye
Lloyd Hawks	Aye
Donald Massier	Aye
Donald Kerestes	Aye
Rick Pollack	Aye

Meeting adjourned at 5:38 p.m.

Clerk