

**MINUTES OF REGULAR MEETING
BOARD OF TRUSTEES
ROCK RIVER WATER RECLAMATION DISTRICT
MARCH 25, 2019**

President Massier called the Regular Meeting of the Board of Trustees of the Rock River Water Reclamation District to order at 5:15 p.m. and advised that the meeting was being recorded. The meeting was held in the Board Room at the Graceffa Administration Building, 3501 Kishwaukee Street, Rockford, Illinois. The following Trustees were present:

Donald Massier	President
Elmer Jones	Vice President
Rick Pollack	Clerk/Treasurer
John F. Sweeney	Trustee

Trustee Ben Bernsten was absent.

Staff present: Timothy S. Hanson, District Director; Chris Black, Business Manager; Christopher Baer, Engineering Manager; Larry McFall, Plant Operations Manager; Jim Reader, Supporting Services Manager; Joseph Hanley, General Counsel; and Susan Skinner, Executive Services Coordinator.

Trustee Pollack moved to approve the minutes of the Public Hearing, Regular and Closed Meetings of February 25, 2019; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Trustee Pollack stated the Investment Report reflected \$29,810,991.64 total funds invested for the month of February, 2019, and earned interest in the amount of \$53,337.93. Report placed on file.

Trustee Pollack moved to approve Total General Fund Expenditures for the month of February, 2019, in the amount of \$3,614,890.98; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John F. Sweeney	Aye

Regarding Old Business, Engineering Manager Baer reported no changes to McDonald Creek Trunk South Branch (Machesney Park). Regarding W. State St. Reconstruction, Phase 2, the District is anticipating direction from the City of Rockford within the coming month.

Trustee Pollack moved to award a contract for Annual Ferric Chloride Solution Supply, to the low responsive and responsible bidder, Kemira Water Solutions, Inc., for the cost of \$1.27/gallon for a 12-month term; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Pollack moved to award a contract for Sodium Bisulfate Solution Supply to the low responsive and responsible bidder, Viking Chemical Company, for the cost of \$1.65/gallon for a 12-month term; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

Trustee Jones moved to award a contract for 2019 Chlorine Contact Tank Sidewalk and Plant Drainage Improvements, Capital Project No. 1950, to the low responsive and responsible bidder, Stenstrom Excavation and Blacktop Group, Inc., for the sum of \$44,499.60; seconded by Trustee Pollack; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye

Rick Pollack Aye
John Sweeney Aye

Trustee Pollack moved to approve updated bonds and completed registration for the District's 2018-19 Plumber Registration for the period of February 1-28, 2019, for:

COMPANY	TYPE	BOND	EXPIRATION
Bell's Plumbing Co.	Private	W150337708	5/31/2019

seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten Absent
Elmer Jones Aye
Donald Massier Aye
Rick Pollack Aye
John Sweeney Aye

There were no Easements or Annexations for this month.

Trustee Pollack moved to approve Change Order No. 3, Fuller Creek Phase F – Pump Station Installation, CP 1566, IEPA L17-5306, Contractor: Kelsey Excavating, Inc.; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten Absent
Elmer Jones Aye
Donald Massier Aye
Rick Pollack Aye
John Sweeney Aye

Trustee Pollack moved to approve Change Order No. 1 (Final), Gravity Belt Thickener Expansion Project, Capital Project No. 1610, Contractor: Civil Constructors, Inc.; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten Absent
Elmer Jones Aye
Donald Massier Aye
Rick Pollack Aye
John Sweeney Aye

Engineering Manager Baer provided a Project Status Update re Clarifier Railings (Primary Tanks 5-10), Capital Project No. 1706, Contractor: Sjostrom & Sons, Inc. (Sjostrom).

Due to issues with their original guard rail supplier, Sjostrom was granted an extension/completion date of March 10, 2019 (Change Order No. 1). Currently, Sjostrom has substantially completed installation of guard rail work included in the contract except for the installation of davit brackets.

At the February, 2019 Board Meeting, Hanson Professional Services (Hanson) was awarded a professional services contract to perform structural analysis of the existing concrete structure and davit bracket attachment method. Once Hanson completes the analysis and provides required details for attaching the davit brackets, Sjostrom will provide a revised cost and installation schedule for the brackets. District staff anticipates final documents from Hanson by the end of March, at which time, District will work with Sjostrom to finalize a change order for Board consideration.

Engineering Manager Baer communicated that the IEPA Loan Office advised the District that two loans pertaining to the Cherry Valley Force Main Replacement Project and the Annual Lining and Point Repair Project are in jeopardy. IEPA funding is running low for the wastewater program. The IEPA will advise the District within the next two weeks as to the outcome and availability of funding for these projects.

Operations Manager McFall advised that recent area flooding resulted in increased flows into the plant. At the same time, the District is in the process of replacing bar screens and currently has one bar screen in service. The new screen is performing better than expected; however, the flow required utilizing the excess flow basin. Flows to the plant have been at 75 million gallons every day for almost two weeks. The plant has responded very well.

Supporting Services Manager Reader provided status of activity regarding sewer main line cleaning, televising crews, pipe replacement, manhole ticket backlog breakdown and manhole restoration for the month of February.

Business Manager Black reported total revenue 3% over budget YTD. Operating expenses were 4% under budget YTD (including depreciation and bond issuance expenses), and income statement reflects approximately \$4.9M net operating income through February 28, 2019. Cash increased approximately \$6.9M YTD. General fund cash total at the end of the month was approximately \$29.6M. Total number of filled, authorized full-time positions is 116.

Trustee Jones moved to approve the FY 2019-20 Budget totaling \$64,715,428; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

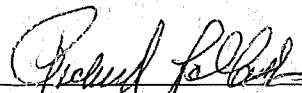
Trustee Sweeney moved to approve renewal of the Casualty, Worker's Compensation and Storage Tank Insurance Program effective May 1, 2019; seconded by Trustee Jones; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye

General Counsel Hanley advised that a Closed Session will not be required.

Trustee Jones moved to adjourn the Regular Meeting at 5:41 p.m.; seconded by Trustee Sweeney; motion passed upon roll call as follows:

Ben Bernsten	Absent
Elmer Jones	Aye
Donald Massier	Aye
Rick Pollack	Aye
John Sweeney	Aye


Clerk